MINUTES OF THE MEETEETSE CONSERVATION DISTRICT BOARD MEETING

October 10th, 2018

Name: Meeteetse Conservation District
Type of Meeting: Regular
Place: MCD Office, 1906 State St, Meeteetse, WY
Date: 10/10/2018
Time: 3:00pm
Presiding Officer: Tim Morrison
Supervisors Present: George (Tracy) Renner, Lionel Ostrander
Supervisors Absent: Kathy Gilbreath, Joe Thomas
District Manager: Steffen Cornell
Resource Specialist: Joshua Kipley
Firewise Coordinator: Joshua Kipley
NRCS District Conservationist: Rory Karhu
Others: None

CALL TO ORDER/MINUTES: *Meeting was called to order at 3:10 p.m. by Chairman Tim Morrison. Tracy Renner moved to approve the Board Meeting Agenda as amended, Lionel Ostrander seconded, motion passed unanimously. Lionel moved to approve the September 12th, 2018 MCD Board Meeting Minutes as written, Tracy seconded, motion passed unanimously.*

TREASURER'S REPORT:

- ***Review Treasurer's Report*** *– Chairman Tim Morrison reviewed with the rest of the MCD Board the September and October 2018 Profit & Loss Statement (Budget vs. Actual), Blanket Voucher, Bank Reconciliations, and the Meeteetse Conservation District Bills for the month. Tracy moved to approve the Treasurer's Report, pay the MCD Bills, and place the Treasurer's Report on file for audit, Lionel seconded, motion passed unanimously.*
- ***Transfer the remainder of SGPP funds into Mixed funds account –*** *Tracy moved to approve the transfer of SGPP funds into the Mixed funds account, Lionel seconded, motion passed unanimously.*

Blanket Voucher September – October 2018

Type	Date	Num	Name	Memo	Paid Amount
1000 · First Bank of Wyoming					
General Journal	09/30/2018	je163	United States Treasury	941 Deposit - 3rd Qtr, 2018 - Paid by EFTPS 10/10/18	-825.00
Check	09/30/2018	3308	CLS America	September, 2018 - Inv. # CIN1810FIN00290, Collection of sage-grouse spatial data.	-172.00
Check	09/30/2018	3309	Blue Cross Blue Shield of Wyoming	Health Insurance Premium for November Coverage	-1,410.12
Check	09/30/2018	3310	Steffen C Cornell {employee}	September, 2018 - Paycheck - S Cornell - DM	-3,207.00
Check	09/30/2018	3311	Joshua D Kipley {employee}	September, 2018 - Paycheck - J Kipley - RS	-2,424.50
Total 1000 · First Bank of Wyoming					-8,038.62
1001 · Pinnacle Bank Chk - xx01					
Check	09/30/2018	3483	Orchard Trust	September, 2018 - Plan #93001-02 D 354 for Steffen Cornell	-50.00
Check	09/30/2018	3484	Pinnacle Bank - VISA	October payment for September transactions	-450.91
Check	09/30/2018	3485	Schatz Accounting Services	September, 2018 - Invoice 3100	-22.50
Check	09/30/2018	3486	Wyoming Retirement System	September, 2018 Contributions - Agency # 564	-1,198.40

Check	09/30/2018	3487	Vision West	Invoice # 5723-s	-185.00
Check	10/08/2018	ACH	Google {vendor}	September, 2018 - conservewy.net - G Suite Business	-20.00
Check	10/10/2018	ACH	Town of Meeteetse	September, 2018 Utilities	-121.70
Check	10/11/2018	ACH	Black Hills Energy	September, 2018 - Acct. # 3214 4702 69	-22.82
Check	10/15/2018	ACH	TCT West Inc.	September, 2018 - Acct. # 00040249-3	-113.21
Check	10/25/2018	ACH	Big Horn REA {vendor}	September, 2018 - Acct. # 10337-003	-108.84
Total 1001 · Pinnacle Bank Chk - xx01					-2,293.38
1004 · Firewise - Pinn Bank					
Check	09/30/2018	1118	Vision West	Invoice # 5561-s	-42.50
Total 1004 · Firewise - Pinn Bank					-42.50
TOTAL					**-10,374.50**

NRCS DISTRICT CONSERVATIONIST REPORT: *Rory Karhu was involved in the following programs for the month of September: 2019 new applications and planning for Park County; 2017 and 2016 contract modifications; EQIP on-site construction checks; on-site cultural reviews with NRCS archeologist; final engineering design/preconstruction meetings. The following certified practices were approved for September: Sprinkler system, irrigation pipeline, structures for water control, and a pumping plant. Rory provided Conservation Technical Assistance for the following: HEL preliminary determination, in-office conservation planning with producer, on-site irrigation planning and surveys, and water rights verification requests. Rory attended PCFCD, CCD and MCD monthly meetings; WACD Area III meeting in Powell; Bighorn Basin Local Sage-grouse workgroup meeting; completed employee performance summaries; 4th Quarter ROOT review; attended a Conservation Connection teleconference; and continued work on Willwood workgroup #3 fact sheets.*

RESOURCE SPECIALIST REPORT: *Josh Kipley completed the following for the month of September: prepared the monthly MCD Board Meeting Minutes; prepared RS monthly report; scanned financial docs; worked on the MCD Annual Report; attended WACD Area III meeting in Powell; provided pine tree seedlings and gave a tree planting presentation for the Meeteetse Schools Kindergartners and First graders; helped remove lilac bushes from empty lot next to MCD office; flew drone over G45 at Meeteetse bridge; flew unobserved portion of YU Bench fence; attended the Brucellosis summit hosted by WYGFD in Cody; retrieved ARGOS unit SFN64 near head of cottonwood/dry creek; continued to collect sage-grouse spatial data; processed sage-grouse LEK data from WYGFD; collected regular Water Quality Monitoring Samples; attended the Greybull River Level I Draft Report meeting in Meeteetse; replaced SD cards, deployed solar powered batteries and reviewed pics for YU Bench project; continued to collect and enter weather data on the CoCoRAHS site; updated the MCD Facebook page and website, and distributed the MCD newsletter "Trail News".*

DISTRICT MANAGER REPORT: *Steffen Cornell completed the following for the month of September: completed the MCD monthly bookkeeping, bank reconciliations, and all financial reports; wrote a letter to the Editor of Cody Enterprise for the old McNally cabin article; worked on the Meeteetse Rim Fence project; helped remove lilac bushes from empty lot next to MCD office; assisted with tree planting presentation for Meeteetse Schools kindergartners and First graders; attended the Brucellosis summit hosted by the WYGFD in Cody; flew drone over G45 at Meeteetse bridge; closed out SGPP LWG grant and Chpt. 33 reporting; retrieved ARGOS unit SFN64 near head of cottonwood/dry creek; continued to collect sage-grouse spatial data; updated website; attended Greybull River Level I Draft Report meeting in Meeteetse; replaced SD cards and deployed solar powered batteries and reviewed pics for YU Bench project.*

OLD BUSINESS: *There was discussion concerning the information presented at the Greybull Level I Watershed Draft Report meeting held at the MCD "Ferret Den"; MCD staff deployed new solar powered batteries compatible with current trail cameras used for the YU Bench Fence project; Steffen will be attending the WY Water Association Annual Meeting in Laramie for a drone presentation; MCD received a "Thank You" card from the Meeteetse Schools kindergartners for the*

tree planting presentation MCD staff provided last month; Town of Meeteetse staff removed the lilac bushes and concrete walkway from empty lot next to MCD office; Steffen reached out to the new WY Game & Fish Sage-Grouse Coordinator to inform about MCD subscription costs for monitoring remaining Sage-Grouse.

NEW BUSINESS: *The WACD Annual Convention is scheduled for November 14th – 16th in Evanston, WY; Lionel moved for MCD to cover Steffen's travel and meal costs to attend the NCPP listening session October 16th in Casper, Tracy seconded, motion passed unanimously; MCD staff will visit with local BLM offices for information about BLM allotments within the District boundary for RHAP proposal requests; Tracy moved for MDC to contribute $400 to participate with other Conservation Districts in Park County to purchase a Groundwater Simulation System to be used as a demonstration tool, Lionel seconded, motion passed unanimously. Tracy moved for the MCD to support the incumbents for the nominations for LGLP Board Member vacancies, Lionel seconded, motion passed unanimously. Tracy moved for the approval of the Chairman's signature on the MOU between MCD and the BLM regarding Wyoming's Land use Plans for Greater Sage-Grouse Conservation and Management, Lionel seconded, motion passed unanimously. The MCD Board reviewed the calendars for October and November 2018.*

MEETING ADJOURNED at 4:24 p.m. – *Next Regular Board Meeting is Wednesday November 7th, 2018 at 1:00pm.*

Date: 11/7/18 **Authorized Signatures:** George T. Remmy

Timothy J Martin

Meilee Kathy Gilbreath