MINUTES OF THE MEETEETSE CONSERVATION DISTRICT BOARD MEETING

Date:	Wednesday, 11/13/24	**District Manager:**	Steffen Cornell
Time:	1:00 p.m.	**Resource Technician:**	
Place:	1906 State St, Meeteetse, WY	**NRCS DC:**	
Meeting Type:	Regular	**Presiding Officer:**	Tim Morrison
Others:	Laura Burkhardt, Erin Leonetti	**Supervisors Present:**	Shawn Shepperson, Joe Thomas
		Supervisors Absent:	Ben Anson, Matt Burkhart

CALL TO ORDER

The meeting was called to order at 1:04 p.m. by MCD Chairman Tim Morrison. Joe moved to approve the agenda and recognize guests, Shawn seconded, motion passed unanimously.

TREASURER'S REPORT

Joe moved to pay the bills for the month, Shawn seconded, motion passed unanimously. Joe moved to table the Treasurer's Report until December, Shawn seconded, motion passed unanimously.

Blanket Voucher – October & November 2024

Type	Date	Num	Name	Memo	Paid Amount
1000 · First Bank of Wyoming					
Check	10/31/2024	ACH	Wy Dept of Workforce Services	To pay 3rd Qtr, 2024 payables due - Paid 10/31/24	-360.92
Check	10/31/2024	ACH	United States Treasury	941 Deposit - 4th Qtr, 2024 - Paid by EFTPS 11/15/24	-489.92
Check	10/31/2024	3517	Steffen C Cornell {employee}	HSA # 2200003620413 - Contribution for October '24	-400.00
Check	10/31/2024	3518	WY Dept. of Ag	Invoice 123095	-80.00
Total 1000 · First Bank of Wyoming					-1,330.84
1001 · Pinnacle Bank Chk - xx01					
Check	10/31/2024	ACH	Empower Retirement	October 2024 - Plan #93001-02 D 354	-100.00
Check	10/31/2024	ACH	Wyoming Retirement System	October 2024 Contributions - Agency # 564	-893.76
Check	10/31/2024	3924	Ashley L Coenen {employee}	October 2024 (5.5 hrs) - Paycheck - A Coenen	-88.89
Check	10/31/2024	3925	Steffen C Cornell {employee}	October 2024 (184 hrs) - Paycheck - S Cornell - DM	-3,489.90
Check	10/31/2024	3926	Pinnacle Bank - VISA	November payment for October transactions	-3,579.89
Check	11/10/2024	ACH	TCT West Inc.	October 2024 - Acct. # 00040249-3	-112.29
Check	11/11/2024	ACH	Black Hills Energy	October 2024 - Acct. # 3214 4702 69	-51.51
Check	11/11/2024	ACH	Town of Meeteetse	October 2024 Utilities	-152.60
Check	11/12/2024	ACH	WEBT	Insurance Premiums - November 2024	-1,974.32
Check	11/25/2024	ACH	Big Horn REA {vendor}	October 2024 - Acct. # 10337-003	-183.55
Check	11/28/2024	ACH	Cincinnati Insurance {vendor}	Property and Auto Insurance for December '24	-415.00
Total 1001 · Pinnacle Bank Chk - xx01					-11,041.71
TOTAL					**-12,372.55**

POWELL NRCS FIELD OFFICE (PFO) REPORT

PFO worked in the following programs during September and October: Fiscal Year 2025 Planning and Contracting; Planning with clients via text, email, and phone; Planning and installation in person on-site/office; GCRP Spot Checks (3 in MCD); Engineering and vegetative practice, Area Office on-site spot checks – no deficiencies; 2025 Certified Deferral letters mailed.

Certified Practices in MCD include: Obstruction Removal; Fence; Herbaceous Weed Treatment; Sprinkler System; Irrigation Pipeline; Pumping Plant; Structure for Water Control and Prescribed Grazing.

PFO provided the following Conservation Technical Assistance: Text, phone, and email assistance; In office/on-site assistance; Neff Ditch planning with CCD; Sage Creek planning with CCD; Shoshone River Partners TEAMS meeting; Absaroka Fence Initiative Technical Committee meeting; Powell High School Natural Resources Class – 24 Seniors, on-site range management and plant ID; Employee met with Northwest College and Powell High School representatives to offer NRCS outreach and training; Agricultural Conservation Easement Program – Agriculture Land Easement (ACEP-ALE) Hazardous Waste training; ALE on-site interview and inspection - CCD; Migratory Big Game Initiative fence inventoried.

Engineering: Final engineering design completed and delivered to clients – 7 PCFCD; Surveys completed – 3 PCFCD, 1 CCD

General: AgLearn on-line trainings; "Your Leadership Edge" training in Casper, WY; Nutrient Management training - TEAMS; Staff ATV operation and safety training; CD Area III meeting – 2 Powell Field Office employees attended; PCFCD, CCD meetings.

OLD BUSINESS

Review Fish Passage Project Funding Applications – The Board reviewed thirteen Small Water Project Program funding applications with WY Game and Fish staff. There was significant discussion about the flow rate from the new West Livestock Well that has recently been put in place and what might be done to mitigate low flow issues. There is some concern about whether or not the new owner would continue the Cooperative Agreement with G&F if the ranch sells after the projects are completed. Laura offered to give the Board a tour of the projects if they would like to do that. Shawn moved to approve all thirteen Small Water Project applications, Tim seconded, motion passed. Joe abstained. Joe moved to have Steffen draft an agreement between MCD and the landowner for Small Water Project implementation, Shawn seconded, motion passed unanimously.

NEW BUSINESS

General – Raffle tickets are available to purchase for the Wyoming Natural Resource Foundation, 1st prize is a 2024 Polaris Ranger 570SP side by side.

Review Calendars for November and December '24 – Annual Convention in Jackson – November 19th – 22nd.

MEETING ADJOURNED at 1:41 p.m. – *The next Regular Board Meeting will be Wednesday, December 18th, 2024 at 3 pm.*

Date: December 18th, 2024 **Authorized Signatures: _____**

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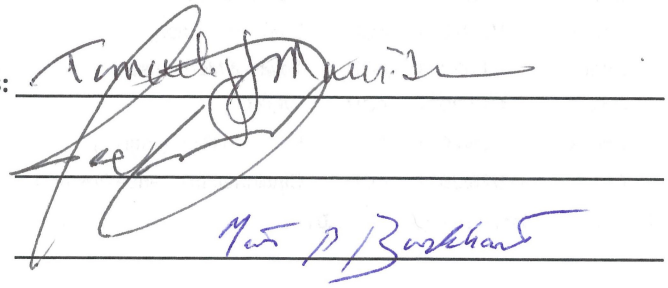
Date: December 18th, 2024 **Authorized Signatures:**