MINUTES OF THE MEETEETSE CONSERVATION DISTRICT BOARD MEETING

Date:	Tuesday, 11/14/23	**District Manager:**	Steffen Cornell
Time:	1:00 p.m.	**Admin Assistant:**	
Place:	1906 State St, Meeteetse, WY	**NRCS DC:**	
Meeting Type:	Regular	**Presiding Officer:**	Joe Thomas
Others:		**Supervisors Present:**	Matt Burkhart, Tim Morrison (phone)
		Supervisors Absent:	Shawn Shepperson, Ben Anson

CALL TO ORDER: Meeting was called to order at 1:08 p.m. by MCD Vice-Chairman Joe Thomas. Matt moved to approve the agenda and recognize guests, Tim seconded, motion passes unanimously. There were no guests or members of the public present. Joe moved to approve the minutes from the October 18th Regular Board meeting, Matt seconded, motion passed unanimously.

TREASURER'S REPORT: Matt reviewed the Treasurer's Report for October / November, which includes the Blanket Voucher, Balance Sheet, Bank Reconciliations and Transaction Detail Report & Profit & Loss Statements (Budget vs. Actual). He noted from July through November we've received 25% of the budgeted Mill revenue for the year compared to 28% last year and are on track to receive the full budgeted amount by the end of the (fiscal) year. Tim moved to accept the Treasurer's Report and place the Report on file for audit, Matt seconded, motion passed unanimously.

Blanket Voucher – October & November 2023

Type	Date	Num	Name	Memo	Paid Amount
1000 · First Bank of Wyoming					
Check	10/31/2023	3485	WWC Engineering	Invoices #224650010	-4,783.12
Check	10/31/2023	ACH	WY Dept of Workforce Services	To pay 3rd Qtr, 2023 payables due - Paid 10/31/23	-372.60
Check	10/31/2023	ACH	United States Treasury	941 Deposit - 4th Qtr, 2023 - Paid by EFTPS 11/15/23	-459.50
Check	10/31/2023	3486	Steffen C Cornell {employee}	HSA # 2200003620413 - Contribution for October '23	-400.00
Total 1000 · First Bank of Wyoming					-6,015.22
1001 · Pinnacle Bank Chk - xx01					
Check	10/31/2023	3866	Pinnacle Bank - VISA	November payment for October transactions	-308.17
Check	10/31/2023	3867	Schatz Accounting Services	September 2023 - Invoice 4324	-45.00
Check	10/31/2023	3868	Steffen C Cornell {employee}	October 2023 (176 hrs) - Paycheck - S Cornell - DM	-3,340.75
Check	10/31/2023	3869	WCDEA	Employee Dues for FY '24	-25.00
Check	10/31/2023	3870	WNRF	Invoice 1102 - Raffle Tickets 2023	-250.00
Check	10/31/2023	3871	SunAgri, LLC	Invoice 2108	-400.00
Check	10/31/2023	ACH	Empower Retirement	October 2023 - Plan #93001-02 D 354	-100.00
Check	10/31/2023	ACH	Wyoming Retirement System	October 2023 Contributions - Agency # 564	-856.52
Check	10/31/2023	ACH	Google {vendor}	October - conservewy.net - G Suite Business	-12.00
Check	11/10/2023	ACH	Black Hills Energy	October 2023 - Acct. # 3214 4702 69	-58.85
Check	11/13/2023	ACH	Town of Meeteetse	October 2023 Utilities	-129.20
Check	11/16/2023	ACH	TCT West Inc.	October 2023 - Acct. # 00040249-3	-110.91
Check	11/20/2023	ACH	WEBT	Insurance Premiums - December 2023	-1,899.32
Check	11/24/2023	ACH	Big Horn REA {vendor}	October 2023 - Acct. # 10337-003	-169.40
Total 1001 · Pinnacle Bank Chk - xx01					-7,705.12
TOTAL					**-13,720.34**

DISTRICT CONSERVATIONIST REPORT:
Tabled until the December meeting

DISTRICT MANAGER REPORT:
Tabled until the December meeting

NEW BUSINESS:
Approve and Sign Small Water Project Applications for Fish Passage project – The Board reviewed and discussed six separate funding applications for infrastructure improvements at specific sites as part of the Upper Greybull Fish Passage project. Tim moved to approve and sign the applications, Matt seconded, motion passed unanimously.

Review Calendars for November and December 2023 – WACD Annual Convention is in Dubois from November 15th – 17th.

MEETING ADJOURNED at 1:20 p.m. – *The next Regular Board Meeting will be Wednesday, December 20th, 2023 at 1:00 p.m.*

Date: December 20th, 2023 **Authorized Signatures: _____**

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Date: December 20th, 2023 **Authorized Signatures:**