MINUTES OF THE MEETEETSE CONSERVATION DISTRICT REGULAR BOARD MEETING
May 10th, 2017

Name: Meeteetse Conservation District
Type of Meeting: Regular
Place: MCD Office, 1906 State St, Meeteetse, WY
Date: 05/10/2017
Time: 1:00pm
Presiding Officer: Tim Morrison
Supervisors Present: Lionel Ostrander, Kathy Gilbreath, Joe Thomas
Supervisors Absent: George (Tracy) Renner
District Manager: Steffen Cornell
Resource Specialist: Joshua Kipley
Firewise Coordinator: Bernie Spanogle (Absent)
NRCS District Conservationist: Rory Karhu
Others: Dave Meyer (WY Water Development Office)

CALL TO ORDER: *Meeting was called to order at 1:03pm by Tim Morrison. Kathy Gilbreath moved to approve the May Board Meeting Agenda as read, Lionel Ostrander seconded, motion passed unanimously. Dave Meyer Project Manager from the Wyoming Water Development Office was introduced as guest. Joe Thomas moved to approve the April 12th Board Meeting Minutes as amended, Kathy Gilbreath seconded, motion passed unanimously.*

TREASURER'S REPORT: *Steffen Cornell reviewed with the Board the Profit and Loss Statement, Blanket Voucher, Bank Reconciliations and the Meeteetse Conservation District bills. Kathy Gilbreath made a motion to approve the Bank Reconciliations, pay bills and place the Treasurer's Report on file for audit, Lionel Ostrander seconded, motion passed unanimously.*

Blanket Voucher April 2017 – May 2017

Type	Date	Num	Name	Memo	Paid Amount
1000 · First Bank of Wyoming					
Check	04/30/2017	3273	CLS America	CIN1704USA00942, April 2017. Collection of sage-grouse spatial data.	-881.04
Check	04/30/2017	3274	HWA Wildlife Consulting, LLC	April Invoice - 5304	-2,899.84
Check	04/30/2017	3275	Bernard C Spanogle {employee}	April, 2017 - Paycheck - B Spanogle - FW (Firewise)	-254.47
General Journal	04/30/2017	je137	United States Treasury	941 Deposit - 2nd Qtr, 2017 - Paid by EFTPS 5/11/17	-940.20
General Journal	04/30/2017	je137	United States Treasury	941 Deposit - 2nd Qtr, 2017 - Paid by EFTPS 5/11/17 - Firewise	-99.71
Transfer	05/04/2017			Transfer Funds to pay bills (CLS & HWA) associated with SGPP	4,000.00
Total 1000 · First Bank of Wyoming					-1,075.26
1001 · Pinnacle Bank Chk - xx01					
Check	04/30/2017	3331	Blue Cross Blue Shield of Wyoming	Health Insurance Premium for June Coverage	-2,341.11
Check	04/30/2017	3330	Local Government Liability Pool	Invoice # 10937	-1,145.00
Check	04/30/2017	3329	Orchard Trust	April - Plan #93001-02 D 354 for Steffen Cornell	-150.00
Check	04/30/2017	3328	Park County Treasurer (Vendor)	Registration Fees For MCD Truck & Trailer	-161.25
Check	04/30/2017	3327	Pinnacle Bank - VISA	May payment for April transactions. Account Ending 6977 - Steffen C Cornell	-887.41
Check	04/30/2017	3326	Schatz Accounting Services	Invoice 2841	-157.50
Check	04/30/2017	3325	Wyoming Retirement System	April, 2017 Contributions - Agency # 564	-1,130.16

Check	04/30/2017	3324	Steffen C Cornell {employee}	April, 2017 - Paycheck - S Cornell - DM	-2,544.38
Check	04/30/2017	3323	Joshua D Kipley {employee}	April, 2017 - Paycheck - J Kipley - RS	-2,210.40
Check	04/30/2017	3322	Joshua D Kipley {vendor}	Reimbursement - May, 2016	-105.40
Check	05/10/2017	Auto	Town of Meeteetse	April, 2017 Utilities	-121.70
Check	05/11/2017	Auto	Black Hills Energy	3214 4702 69 - April, 2017	-48.53
Check	05/15/2017	Auto	TCT West Inc.	00040249-3. April, 2017	-176.36
Check	05/25/2017	Auto	Big Horn REA {vendor}	10337-003, April 2017	-112.32
Total 1001 · Pinnacle Bank Chk - xx01					-11,291.52
1004 · Firewise - Pinn Bank					
Check	04/30/2017	1098	Bernard C Spanogle {vendor}	Mileage reimbursement for Callen West subdivision, South Fork	-20.87
Check	04/30/2017	1099	Verizon Wireless	242040822-00001, April 2017	-71.66
Check	04/30/2017	1100	Meeteetse Conservation District	April - Firewise Reimbursement to MCD for Payroll Expenses	-363.29
Total 1004 · Firewise - Pinn Bank					-455.82
1060 · WGIF- SGPP xx76					
Transfer	05/04/2017			Transfer Funds to pay bills (HWA & CLS) associated with SGPP for April, 2017	-4,000.00
Total 1060 · WGIF- SGPP xx76					-4,000.00
TOTAL					**-16,822.60**

FIREWISE COORDINATOR REPORT: *(Absent) – Nothing to report*

NRCS DISTRICT CONSERVATIONIST REPORT: *Rory Karhu worked with three new applicants on high-tunnel projects, performed construction checks on irrigation pipeline, land smoothing, water control structure and pumping plant construction. Completed three EQIP reviews, provided Division 1 Local Working Group meeting information, and developed an advanced irrigation water management plan. Rory also provided Conservation Technical Assistance by developing new HEL Conservation Plans, completing HEL Reconstitutions, and by recommending seeding to rejuvenate old hay field.*

RESOURCE SPECIALIST REPORT: *Josh Kipley attended a business meeting held by the Meeteetse Youth Work Program regarding Labor Laws, conducted interviews at the Meeteetse Schools gym for the Meeteetse Youth Work Program, and coordinated advertisement for the LWG Division 1 meeting. Josh de-winterized the Spring Creek and Little Buffalo Basin Soil Moisture sites, and collected and sent the Soil Moisture data to the University of Wyoming. Josh conducted Water Quality Sampling of the Greybull and Wood River, created maps of sage-grouse nest fates, raven nest locations and sage-grouse capture locations. Josh helped capture three sage-grouse on YU Bench, retrieved two missing ARGOS units, and performed raven nest surveys in Polecat Bench and YU Bench study areas. Josh also continued to collect and enter weather data for the CoCoRAHS site, and distributed the bi-weekly "Trail News".*

DISTRICT MANAGER REPORT: *Steffen Cornell completed various administrative tasks which included: Quickbooks Transactions, Bank Statements pertaining to Disbursements, Interest and Deposits. Steffen continued correspondence with HWA Wildlife Consulting, assisted in the retrieval of a PTT unit in Sunshine Creek, and continued collection of sage-grouse spatial data. Steffen requested approval from the MCD Board for vacation time in June, Joe Thomas made a motion to approve Steffen's vacation time in June, Lionel Ostrander seconded, motion passed unanimously.*

OLD BUSINESS: *Dave Meyer, Project Manager from the Wyoming Water Development Office was present to give an update to the MCD Board on the Greybull Watershed Level 1 Study to be conducted. Jonathan Dinkins, Assistant Professor from Oregon State University, gave an overview of a new proposal for a sage-grouse study to the MCD Board via conference call. No decision made by the MCD Board.*

NEW BUSINESS: *The MCD Board reviewed the previously ranked Resource Priorities from the 2016 Division 1 Local Working Group Meeting and developed an Excel spreadsheet (on file) of new Rankings of Resource Priorities for 2017. The MCD Board scheduled a Special Board Meeting for Tuesday, May 30th, and reviewed and approved the calendars for May and June 2017.*

MEETING ADJOURNED AT 4:59pm - *Next Regular Board Meeting:* ***Wednesday June 14th, 2017 at 1:00pm.***

Date: JUNE 14, 2017 **Authorized Signatures:** Timothy J Mauss