MINUTES OF THE MEETEETSE CONSERVATION DISTRICT BOARD MEETING

Date:	Wednesday, 12/20/23	**District Manager:**	Steffen Cornell
Time:	1:00 p.m.	**Admin Assistant:**	
Place:	1906 State St, Meeteetse, WY	**NRCS DC:**	Dicksie Hildebrand
Meeting Type:	Regular	**Presiding Officer:**	Tim Morrison
Others:	Leanne Correll	**Supervisors Present:**	Joe Thomas, Matt Burkhart, Shawn Shepperson
		Supervisors Absent:	Ben Anson

CALL TO ORDER: Meeting was called to order at 1:00 p.m. by MCD Chairman Tim Morrison. Guests were recognized - Dicksie Hildebrand is the acting Park Co. DC while Rory is on detail in Riverton. Leanne Correll was joining virtually. Joe moved to approve the minutes from the November 14th Regular Board meeting, Matt seconded, motion passed unanimously.

TREASURER'S REPORT: Matt moved to approve and pay the bills for the month but to defer the detailed Treasurer's Report until sometime before the end of the year and via email, once he's had a chance to fully review the financial reports and reconciliations. Joe seconded; motion passed unanimously. [Said report was provided via email on 12/28]

Blanket Voucher – November & December 2023

Type	Date	Num	Name	Memo	Paid Amount
1000 · First Bank of Wyoming					
Check	11/30/2023	ACH	United States Treasury	941 Deposit - 4th Qtr, 2023 - Paid by EFTPS 12/15/23	-500.04
Check	11/30/2023	3487	Steffen C Cornell {employee}	HSA # 2200003620413 - Contribution for November '23	-400.00
Check	11/30/2023	3488	Steffen C Cornell {vendor}	Reimbursement for Mileage / travel	-497.80
Check	11/30/2023	3489	Steffen C Cornell {employee}	Christmas Bonus 2023 (per budget)	-406.25
Check	11/30/2023	3490	WWC Engineering	Invoices #224650011 & #224660010	-15,426.00
Total 1000 · First Bank of Wyoming					-17,230.09
1001 · Pinnacle Bank Chk - xx01					
Check	11/30/2023	3872	Steffen C Cornell {employee}	November 2023 (176 hrs) - Paycheck - S Cornell - DM	-3,340.76
Check	11/30/2023	3873	CNA Surety	Treasurer's Bond # 65353696 for Matt Burkhart	-100.00
Check	11/30/2023	3874	Town of Meeteetse	Building Permit	-10.00
Check	11/30/2023	ACH	Empower Retirement	November 2023 - Plan #93001-02 D 354	-100.00
Check	11/30/2023	ACH	Wyoming Retirement System	November 2023 Contributions - Agency # 564	-856.52
Check	11/30/2023	ACH	Google {vendor}	November - conservewy.net - G Suite Business	-12.00
Check	11/30/2023	3875	Ashley L Coenen {employee}	October/November 2023 (11 hrs) - Paycheck - A Coenen	-172.70
Check	11/30/2023	3876	Pinnacle Bank - VISA	December payment for November transactions	-4,199.64
Check	11/30/2023	3877	Midwest Fence Company	Inv # 38453	-3,933.50
Check	12/11/2023	ACH	Town of Meeteetse	November 2023 Utilities	-129.20
Check	12/11/2023	ACH	Black Hills Energy	November 2023 - Acct. # 3214 4702 69	-103.56
Check	12/11/2023	ACH	TCT West Inc.	November 2023 - Acct. # 00040249-3	-112.77
Check	12/20/2023	ACH	WEBT	Insurance Premiums - January 2023	-1,899.32
Check	12/27/2023	ACH	Big Horn REA {vendor}	November 2023 - Acct. # 10337-003	-229.62
Total 1001 · Pinnacle Bank Chk - xx01					-15,199.59
TOTAL					**-32,429.68**

DISTRICT CONSERVATIONIST REPORT:

Dicksie commented that NRCS is currently in a sign-up period for a batching date of January 19th for various programs and initiatives. The three counties are no longer a division but will receive allocations as individual counties and those are now 20% less than previously. Park Co. has $128,000 for EQIP projects that don't fit one of the other state initiatives or programs. She provided an excel report to each Conservation District with annual financial figures paid on specific practices that were certified during the year. One of the two new employees has spent the bulk of his time inventorying fences as part of the Big Game Migration imitative work.

DISTRICT MANAGER REPORT:

Tabled until the January meeting

NEW BUSINESS:

MCD Land Use Management and Resource Conservation Plan (RCP) update – The RCP hasn't been updated since 2011. The main reason is because the current plan is based in Holistic Management and was considered "adaptive" so that it could be updated on an as-needed basis. Leanne has reviewed the Plan and provided written recommendations and a proposal to the Board for moving forward with an update. She noted that our plan is more of a combination of a Long-Range Plan (LRP) and Land Use Management (LUM) components. The LRP is the component that should be updated every five years per Wy Dept. of Ag rules. The LUM can still be adaptive and updated as-needed but should be revised to include more and better and more direct language around LUM policies and resolutions of the Board as they pertain to coordination with Federal entities. For example, the current plan needs language regarding the Fed's proposal of elevating 'Conservation' to the same level of other permitted uses on federal lands in order to manage for less of those other multiple-uses (grazing, recreation, energy exploration, etc.). Leanne reviewed a cost proposal to complete the updated plan with the Board. Joe suggested that the Board take some time to become refamiliarized with the current plan in order to have continued discussions during the February meeting. Steffen will email the current plan along with Park County's plan and Saratoga-Encampment-Rawlins (SER) Conservation District's plan to the Board.

MCD Statement of Investment Policy – Joe moved to approve the statement of investment policy presented to the Board, Shawn seconded; motion passed unanimously.

FY'23 Annual Report – Shawn moved to approve FY'23 Annual Report presented to the Board, Joe seconded; motion passed unanimously.

FY'24 Annual Plan of Work – Joe moved to approve FY'24 Annual Plan of Work as presented to the Board, Matt seconded; motion passed unanimously.

Review Calendars for December '23 and January '24 – Quad-county Legislative meeting in Cody – January 10th at 9am. Invasive Weed Task Force meeting in Powell – January 10th at 10am.

General – Joe noted that the new privacy fence looks nice. Steffen insulated the ground over the shallow sewer line to hopefully prevent it from freezing until it can be renovated. Joe will reach out to Brice Lewis to get an update on when he might be able to work on it.

Executive Session – Joe moved to enter into executive session to discuss personnel, Matt seconded; motion passed unanimously.

MEETING ADJOURNED at 2:05 p.m. – *The next Regular Board Meeting will be Wednesday, January 17th, 2024 at 1p.m.*

Date: _____ **Authorized Signatures: _____**

January 17th, 2024

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Date: 17 JANUARY 2024 **Authorized Signatures:** Timothy J Mauzin
January 17th, 2024